

## Virgin Islands State Workforce Development Board Meeting

<b>Date: 1/16/2020</b>	<b>BOARD MINUTES</b>
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Location: SBDC Conference Room, St. Thomas, Virgin Islands

	MEMBER	PRESENT	ABSENT	EXCUSED
1	Brendan Anzalone			X
2	Mario Austin	X		
3	Shauna Bass			X
4	Racquel Berry-Benjamin, Commissioner, DOE		X	
5	Wayne Biggs			X
6	Oriel Blake	X		
7	Ricky Brown	X		
8	Albert Bryan, Jr., Governor, USVI			X
9	Nancy Callwood		X	
10	Michael Carty	X		
11	Kimberley Causey-Gomez, Commissioner, DHS			X
12	Peter Chapman	X		
13	Asiah Clendinen-Gumbs	X		
14	Sharia Green	X		
15	Michael Hand	X		
16	Leon Hughes			X
17	Javan James, Senator, 33 <sup>rd</sup> Legislature			X
18	Natalie Knight			X
19	Shirley Lake-King	X		
20	Flamon Lewis		X	
21	Gary Molloy, Commissioner, VIDOL	X		
22	Jermaine Mulley	X		
23	Keith O'Neale, Jr.			X
23	Sheryl Parris	X		
25	Samuel Rey	X		
26	Tracey Sanders			X
27	Moleto Smith	X		
28	Nancy Torres	X		

	ATTENDEES
1	Sonia Boyce, Executive Director, VISWDB
2	Susan Magras, Director, UVI Cell,
3	Ted Guitierrez, State Director, SBDC
4	

## MEETING MINUTES

**Call to order**, Sonia Boyce, Executive Director

**Roll Call**, Sonia Boyce, Executive Director

15 Present

3 Absent

9 Excused

**Welcome & Introductions**, Michael Carty, Chairman

**Chairman's Report:** Michael Carty

### Action Item 1.

**Approval of minutes from November 8, 2019 meeting.**

Moved by: Samuel Rey

Seconded by: Michael Hand

14 Yes

1 Abstain

12 Absent

**Service Providers Renewal:**

- Raphael O. Wheatley Skill Center, Post-Secondary Career and Technical Education Institute
- Netwave Unlimited Services, Inc.
- St. Croix Career and Technical Education Center, Adult Continuing Education Program
- University of the Virgin Islands – Community Engagement and Lifelong Learning Center (UVI CELL)

Moved by Commissioner Gary Molloy

Seconded by: Samuel Rey

Unanimously adopted.

**Approval of New Service Providers:**

- Strategic Solutions Network, Inc.
- My Brother's Workshop, Inc.
- Crucian Heritage and Nature Tourism, Inc. (CHANT)
- Virgin Islands Institute of Culinary Arts

Moved by: Asia Clendinen-Gumbs

Seconded by: Shirley Lake-King

14 Yes

13 Absent

**Discussion: Bid to Operate the America’s Job Center, One-Stop Operator for the Workforce System:**

Chairman Carty reported on the status of the One-Stop-Operator and what was expected of the Board. Vice Chair Rey reported on why and how the previous Board arrived at the decision for a new OSO for the AJC.

**Committee Activities and Discussion:**

The Operations Committee would begin meeting after the Board Retreat in February.

The Youth Sub-Committee was researching how the Board could create a database to house all skilled craftsmen and women in the territory.

**Upcoming Board Activities** ED Boyce

- Board Retreat February 6-7, 2020, St. Croix
- State Plan due March 2020

Next meeting date: At the call of the Chair.

Motion to adjourn: Adjournment at 1:00 PM  
Moved by Michael Hand

Respectfully submitted,

Sonia Boyce  
Executive Director